



Role:	Lecturer
Accountable to:	Programme Convenor
Job Grade:	C4
Main purpose of this role:	To teach and assess in designated modules or courses; and to exercise oversight in all academic activities related to assigned modules or courses.
Core Responsibilities	
	<ul style="list-style-type: none"> ● Responsible for the design, delivery, assessment, analysis and administration of assigned courses in line with applicable quality assurance guidelines. ● Responsible for the management of relationships with adjunct faculty, tutors and other relevant staff in assigned courses. ● Responsible for nurturing and maintaining an external network of subject matter and curriculum stakeholders including moderators and industry practitioners.
Key Performance Areas	

1. Curriculum design and development	<ul style="list-style-type: none"> • Design and develop course content in line with the prevailing curriculum requirements and programme purpose. • Manage and quality assure the work of independent contractors in the development of content for assigned courses.
2. Teaching, assessment and research	<ul style="list-style-type: none"> • Teach and assess on assigned courses, in line with prevailing educational requirements. • Manage and quality assure the work of independent contractors the teaching and assessment on assigned courses. • Conduct research, which at minimum, aims to improve the effectiveness of learning and teaching.
3. Quality assurance	<ul style="list-style-type: none"> • Monitor and evaluate the effectiveness of learning and teaching as well as assessments in all assigned courses, including the development and implementation of improvement plans • Collaborate in peer reviews
4. Relationship management and Community engagement	<ul style="list-style-type: none"> • Uphold and promote the values of TSIBA Business School • Establishes and maintains relationships with key internal and external stakeholders, including discipline-related communities of practice • Contribute to community engagement initiatives
Competencies Required:	
<ul style="list-style-type: none"> • Must be adaptable to change, capable of connecting individual courses to broader goals within subject area and or TSIBA curriculum in other subjects • Compliance/quality assurance orientation • Excellent communication and networking skill • Strong administrative skills • Be able to meet deadlines timeously 	
Experience and Qualifications:	

- Minimum qualification: Honours degree or equivalent in Business Management or equivalent
- Passed any two of Accounting, Financial Management and Economics at NQF level 7
- At least 3 years teaching experience, up to NQF level 7

Attitude and Fit:

- Embraces TSIBA's philosophy and culture
- Committed to lifelong learning and personal development
- Willing to share and transfer knowledge
- Able to work with young people on different levels
- Demonstrates an understanding of students, their background and related issues
- Works well in a team
- Innovative and willing to try out new ideas
- Self-motivator who takes ownership to develop Pay it Forward at TSIBA
- Independent worker
- Flexible and adaptable to changing situations and circumstances
- Good at multitasking and managing stressful situations
- Proficient at building and nurturing stakeholder networks
- Have a good work ethic and is interpersonally and culturally sensitive